

The Finance Committee

of the Dodge County Board of Supervisors

127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-3287 jkolp@co.dodge.wi.us

To: County Board Supervisors
From: Dave Frohling, Finance Committee Chairman
Date: October 16, 2018

Re: Invitation to Attend Special Finance Committee Meeting - 2019 Budget

The Finance Committee has scheduled a special meeting for **6:00 p.m. Tuesday, October 30th** to review the proposed Dodge County 2019 budget which will be distributed at the October 23, 2018 County Board meeting. The special Finance Committee meeting will be held in the First Floor Auditorium of the Administration Building and the Committee encourages all supervisors to attend the meeting.

The 2019 Dodge County Budget Appropriation resolution will be the last agenda item on the October 30th agenda, after budget amendment recommendations are reviewed and supported or rejected by the Finance Committee. The resolution will go to the Board on November 13th along with a list of budget amendment recommendations supported by Finance Committee. Those recommendations will be listed on the County Board agenda so that each can be debated and accepted or rejected.

To maximize the efficiency of the budget amendment process, the Finance Committee urges county board members and committees intending to amend the proposed budget to submit written proposals. The proposals must provide strategies for funding. The proposals are due to the **Corporation Counsel Department by 12:00 p.m. Thursday, October 25th** and may be emailed to Kim Nass knass@co.dodge.wi.us.

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M E M O R A N D U M

TO: Dodge County Board of Supervisors

FROM: Kimberly Nass, Corporation Counsel *kan*

DATE: October 23, 2018

RE: Special Meeting of the Finance Committee – 2019 Budget Presentation

The Finance Committee is scheduled to meet on Tuesday, October 30, 2018, at 6:00 p.m., on the first floor of the Dodge County Administration Building.

The purpose of the meeting is to consider the County Administrator's proposed 2019 Dodge County Budget. The Administrator will present the proposed budget in summary fashion at the meeting. The Finance Committee may consider and recommend, by motion, budget amendments. Budget amendment recommendations adopted at this meeting will be placed on the November 13, 2018 County Board Agenda for consideration.

All County Board Supervisors are encouraged to attend this Special Finance Committee meeting to hear the budget presentation and suggest any amendments. However, please be reminded that this is a Finance Committee meeting, not a meeting as a Committee of the Whole. Therefore, only Finance Committee members may take formal action on budget amendment recommendations. Non-Finance Committee members are encouraged to suggest budget amendments for formal action by Finance Committee members. The Finance Committee urges supervisors intending to amend the proposed budget to submit written proposals to the Corporation Counsel by Noon, on Thursday, October 25, 2018. If you wish to submit proposed amendments by email, please send to: knass@co.dodge.wi.us.

County Board Supervisors may also amend the proposed budget at the November 13, 2018 meeting.

Should you have any questions regarding this Memo, please do not hesitate to contact Dave Frohling, the Finance Committee Chair or myself.

Thank you.

KAN:kl

cc: Jim Mielke, Dodge County Administrator
Dodge County Department Heads

**Dodge County Board of Supervisors
September 18, 2018 – 7:00 p.m.
Administration Building - Juneau, Wisconsin**

The September Session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 7:00 p.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors being in attendance with the exception of Supervisor Hilbert who had previously asked to be excused. Supervisor Wurtz arrived at 7:14 p.m.

Chairman Kottke called for approval of the minutes. A motion was made by Supervisor D. Schmidt and seconded by Supervisor Glewen to approve the minutes of the August 21, 2018, session of the County Board meeting as recorded, and dispense with the reading of the minutes. The motion passed by acclamation with no negative votes cast, and was so ordered by the Chairman.

Communications on File

Karen J. Gibson, County Clerk, reported there were no communications on file.

Special Orders of Business

The Chairman called the First Special Order of Business: Confirm Appointments made by County Administrator, James Mielke. The appointment of Jody Langfeldt to fill a vacancy on the Commission on Aging and Disability Services will not be taking place at this time.

Mr. Mielke then reappointed Caitlin Richardson, Barbara Rich and Ivan Elm to the Nutrition Advisory Council for three year terms, retroactive from July 1, 2018 to July 1, 2021, both inclusive. A motion to accept the reappointments was made by Supervisor Miller and seconded by Supervisor Maly. The motion passed by acclamation with no negative votes cast, thereby approving the reappointments.

Mr. Mielke then reappointed Becky Glewen to the Housing Authority Committee for a five year term, commencing on September 30, 2018 to September 30, 2023, both inclusive. A motion to accept the reappointment was made by Supervisor Nickel and seconded by Supervisor Greshay. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

Mr. Mielke then reappointed Karen Coley to the Revolving Loan Advisory Committee for a one year term, commencing on October 19, 2018 to October 19, 2019, both inclusive. A motion to accept the reappointment was made by Supervisor Glewen and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby approving the reappointment.

The following Resolutions and Report were read by the Clerk and acted upon by the Board:

Resolution No. 18-36 Dodge County Declaration of Local State of Emergency – Executive Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Sheahan-Malloy. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 18-37 Resolution Amending Rule 1 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI* – Executive Committee. A motion for adoption was made by Supervisor Marsik and seconded by Supervisor Berres. Questions by Supervisors J. Schmitt, Maly, Berres and Miller answered by Chairman Kottke, County Clerk Karen Gibson and Supervisors Marsik and Berres. Comments by Supervisors Frohling and Berres. Supervisor J. Schmitt made a motion to amend

Resolution 18-37 by deleting the word "No" on Page 2, line 6 of the original Resolution. The motion to amend was seconded by Supervisor Maly. Questions by Chairman Kottke, Supervisors Miller, Houchin, Miller, Berres and Nickel answered by Chairman Kottke and Supervisor Frohling. The vote was cast on the motion to amend with 19 ayes and 13 noes, thereby approving the motion to amend.

Ayes: Bobholz, J. Schmitt, Greshay, Justmann, Guckenberger, Fink, Wurtz, Kemmel, Schraufnagel, Berres, Houchin, Roesch, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr. Total 19.

Noes: Benter, Kottke, Macheel, Marsik, Bennett, Schaefer, Muche, Bischoff, Caine, Behl, Frohling, D. Schmidt, Glewen. Total 13.

Absent: Hilbert. Total 1.

Questions on the original Resolution as amended by Supervisors Miller and Bischoff answered by Supervisors Marsik and County Clerk Karen Gibson. Comment by Supervisor Maly. The vote was then cast on the original Resolution as amended with 27 ayes and 5 noes, thereby adopting the Resolution as amended.

Ayes: Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Berres, Houchin, Roesch, Frohling, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 27.

Noes: Benter, Bennett, Schaefer, Behl, D. Schmidt. Total 5.

Absent: Hilbert. Total 1.

Resolution No. 18-38 Authorizing a General Fund Transfer for Courtroom Audio/Visual Technology Consulting and Design Services – Information Technology, Judicial and Public Protection and Finance Committees. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Nickel. County Clerk Karen Gibson informed the Board that line 17 of Page 2 of this Resolution had the incorrect Business Unit title, the Business Unit title should be Courts, not Information Technology. Questions by Supervisors Houchin and Berres answered by Supervisor Maly, Chairman Kottke and Judges Bauer and Sciascia. Comments by Supervisors Maly and Derr. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 31.

No: Berres. Total 1.

Absent: Hilbert. Total 1.

Resolution No. 18-39 State of Wisconsin Transportation Budget and Local Roads Funding Concerns – Highway Committee. A motion for adoption was made by Supervisor Caine and seconded by Supervisor Muche. Comment by Supervisor Guckenberger. The vote was cast with 25 ayes and 7 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Macheel, Marsik, Bennett, Greshay, Justmann, Schaefer, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Frohling, D. Schmidt, Hoekstra, Nickel, Maly, Burnett, Derr, Glewen. Total 25.

Noes: Bobholz, J. Schmitt, Guckenberger, Houchin, Roesch, Sheahan-Malloy, Miller. Total 7.

Absent: Hilbert. Total 1.

Resolution No. 18-40 Dodge County Capital Improvement Program for 2019-2023 – Finance Committee. A motion for adoption was made by Supervisor Frohling and seconded by Supervisor Caine. Questions by Supervisors Guckenberger, D. Schmidt, Houchin, Berres, Greshay answered by Supervisors Caine, Guckenberger, Frohling and Chairman Kottke. Comments by Supervisors Frohling and J. Schmitt. The vote was cast with 30 ayes and 2 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 30.

Noes: Wurtz, Houchin. Total 2.

Absent: Hilbert. Total 1.

Resolution No. 18-41 Financial Plan for the 2019 Dodge County Budget – Finance Committee. A motion for adoption was made by Supervisor Schaefer and seconded by Supervisor Benter. The vote was cast with 31 ayes and 1 no, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 31.

No: Wurtz. Total 1.

Absent: Hilbert. Total 1.

Resolution No. 18-42 Authorizing Dodge County's Participation in an Intergovernmental Agreement for Joint Purchase of Employer Sponsored Benefits – Human Resources and Labor Negotiations and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Marsik. Questions by Supervisors Maly, Hoekstra and Bobholz answered by Chairman Kottke, Sarah Hinze, Human Resources Director and Supervisor Marsik. Comment by Supervisor Caine. The vote was cast with 30 ayes, and 2 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 30.

Noes: Bobholz, Bennett. Total 2.

Absent: Hilbert. Total 1.

Resolution No. 18-43 Authorization to Enter into a Multi-Year Contract with Dean Care for Health Insurance – Human Resources and Labor Negotiations and Finance Committees. A motion for adoption was made by Supervisor Sheahan-Malloy and seconded by Supervisor Caine. The vote was cast with 29 ayes and 3 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Derr, Glewen. Total 29.

Noes: Bobholz, Bennett, Burnett. Total 3.

Absent: Hilbert. Total 1.

Resolution No. 18-44 Existing Employer-Withdrawal Resolution Wisconsin Public Employer's Group Health Insurance Program – Human Resources and Labor Negotiations and Finance Committees. A motion for adoption was made by Supervisor D. Schmidt and seconded by Supervisor Frohling. The vote was cast with 30 ayes and 2 noes, thereby adopting the Resolution.

Ayes: Benter, Kottke, Macheel, J. Schmitt, Marsik, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 30.

Noes: Bobholz, Bennett. Total 2.

Absent: Hilbert. Total 1.

Resolution No. 18-45 Authorization to Enter into an Agreement for the Development of Certain Monarch Lots – Taxation Committee. A motion for adoption was made by Supervisor Berres and seconded by Supervisor Maly. The vote was cast with 30 ayes and 1 abstention, thereby adopting the Resolution.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Wurtz, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, Frohling, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr. Total 31.

Abstention: Glewen. Total 1.

Absent: Hilbert. Total 1.

Report No. 1 Ordinance No. 1010 – Amend Land Use Code – Randall Mark Young, agent for David W. and Judith R. Frohling Revocable Trust – Town of Lebanon – Land Resources and Parks Committee. A motion for adoption was made by Supervisor J. Schmitt and seconded by Supervisor Schaefer. The vote was cast with 30 ayes, 1 no and 1 abstention, thereby adopting the Report and Ordinance.

Ayes: Benter, Kottke, Bobholz, Macheel, J. Schmitt, Marsik, Bennett, Greshay, Justmann, Schaefer, Guckenberger, Fink, Muche, Kemmel, Schraufnagel, Bischoff, Caine, Behl, Berres, Houchin, Roesch, D. Schmidt, Hoekstra, Nickel, Sheahan-Malloy, Maly, Miller, Burnett, Derr, Glewen. Total 30.

No: Wurtz. Total 1.

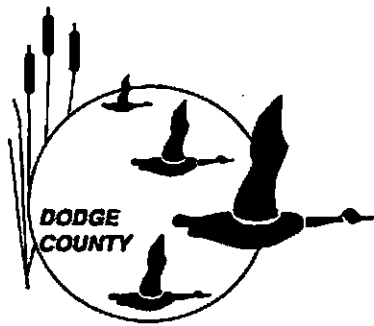
Abstention: Frohling. Total 1.

Absent: Hilbert. Total 1.

The Clerk noted no items had been placed on the Supervisor's desks.

At 8:11 p.m. Supervisor Frohling made a motion to recess until Tuesday, October 23, 2018 at 7:00 p.m. Supervisor Nickel seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.



ADMINISTRATION DEPARTMENT

JAMES MIELKE, COUNTY ADMINISTRATOR

127 East Oak Street, Juneau, Wisconsin, 53039 (920) 386-4251

County Project and Issue Update Volume 45 October 2018

Update – Health Insurance Transition to Dean Health: Human Resource Director Sarah Hinze and her team coordinated a series of eight information sessions for county employees and retirees which were held on October 9th, 10th and 11th. Representatives from Dean Health and Employee Benefits Corporation presented information to attendees. Representatives were also available to meet one on one with employees. The timing of the informational sessions were staggered to accommodate work schedules. As an example a session was held at 6:15 a.m. on the 11th while another started at 5:00 p.m. on the 9th. Other offerings were scheduled during normal work hours. Attendance was strong at many of the sessions. Good questions were asked, some of which require additional follow-up.

The next step in the process, is Open Enrollment. The Open Enrollment period began on Monday October 15th and runs through Friday October 26th. A packet of information was electronically distributed to employees on Friday afternoon, October 12th. For those without a specific county issued email address such as Highway and various Clearview employees, hard copies of the packet were printed and distributed timely.

For those selecting the High Deductible Plan option and are planning to establish a Health Savings Account, employees are required to submit their account information to the Human Resource Department no later than Friday December 14th. At this time, the planned Dodge County contribution to individual Health Savings Accounts (\$1,000 single / \$2,000 family) is scheduled to be deposited on Friday January 4, 2019.

The Human Resource Department continues to be available to address questions related to the health insurance transition to Dean Health.

Update - Recruitment Clearview Administrator / Executive Director:

A “Meet and Greet” along with a second interview was held on October 10th with a candidate. The next step in the process is the completion of a reference and background check. As the recruitment process continues, an appointment confirmation Resolution sponsored by the Health Facilities Committee may be scheduled for the November 13th County Board agenda.

Update – Information Technology Director Recruitment:

An open recruitment is in place through November 9th. The first round of interviews is tentatively scheduled for the week of November 12th. The goal continues to be to have an appointment confirmation Resolution sponsored by the Information Technology Committee scheduled for the December 18th County Board meeting.

As a reminder, the November 13th County Board meeting starts at 9:00 a.m.

09450

DODGE COUNTY, WISCONSIN
DC Paid Vouchers \$10,000 Or More
Vouchers paid in September

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Date 10/03/18

Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Pd	Amount	P C
811.5289	42554	Woolpert, Inc	09/10/18	PV	472618	00100	50,000.00	P
1901.5222	15074	Juneau Utilities	08/31/18	PV	472770	00100	10,939.85	P
1905.5222	15074	Juneau Utilities	08/31/18	PV	472771	00100	13,457.24	P
2061.5275	22827	Aramark Chicago Lockbox	08/31/18	PV	471945	00100	11,709.06	P
2061.5275	22827	Aramark Chicago Lockbox	08/31/18	PV	471947	00100	11,534.23	P
2061.5275	22827	Aramark Chicago Lockbox	08/31/18	PV	471950	00100	11,161.15	P
2061.5275	22827	Aramark Chicago Lockbox	08/31/18	PV	472774	00100	11,079.98	P
2061.5275	22827	Aramark Chicago Lockbox	09/30/18	PV	472776	00100	10,816.17	P
2061.5275	22827	Aramark Chicago Lockbox	09/30/18	PV	472778	00100	11,437.45	P
2061.5291.02	50252	Correct Care Solutions, LLC	09/30/18	PV	471957	00100	73,362.92	P
2901.5222	15074	Juneau Utilities	08/31/18	PV	472772	00100	19,736.51	P
2902.5222	15074	Juneau Utilities	08/31/18	PV	472772	00100	29,604.77	P
2902.5246	44743	FJA Christiansen Roofing Co., Inc.	08/31/18	PV	472783	00100	13,020.00	P
2902.5247	44743	FJA Christiansen Roofing Co., Inc.	08/29/18	PV	471955	00100	12,003.00	P
2902.5247	46871	Monona Plumbing & Fire Protection, Inc	05/31/18	PV	471845	00100	11,740.62	P
Fund 00100							GENERAL FUND	301,602.95

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Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Pd	Amount	P C
4805.5299	47338	JusticePoint, Inc.	08/31/18	PV	473274	00100	18,174.00	P
4807.5219	12426	Lutheran Social Services-WI & Upper MI	08/31/18	PV	473163	00100	39,076.97	P
4807.5219	39482	Family Youth Interaction Zone	08/31/18	PV	472617	00100	48,445.00	P
4807.5219	39482	Family Youth Interaction Zone	08/31/18	PV	472709	00100	50,160.00	P
4807.5219	50222	UnMasked Expressive Therapies	07/31/18	PV	472445	00100	11,287.25	P
4809.5279.468	40455	Evergreen Manor II Inc.	08/31/18	PV	472386	00100	11,150.70	P
4809.5279.633	15685	Trempealeau County Health Care Center	08/31/18	PV	473266	00100	10,328.60	P
4825.5299	13771	Green Valley Enterprises Inc.	08/31/18	PV	472472	00100	31,541.67	P
4846.5299	47338	JusticePoint, Inc.	08/31/18	PV	472715	00100	16,583.00	P
5004.5273.02	29288	Adult Care Consultants, Inc	08/31/18	PV	473269	00100	10,846.68	P
5010.5273.02	12436	Northwest Passage, LTD	08/31/18	PV	472494	00242	10,166.00	P
5010.5273.02	12438	Tomorrows Children	08/31/18	PV	472495	00242	10,137.00	P
5010.5273.02	13296	Chileada Institute Inc	08/31/18	PV	472497	00242	16,022.04	P
5010.5273.02	19821	Clinicare Corporation	08/31/18	PV	472499	00242	12,174.94	P
5010.5273.02	19821	Clinicare Corporation	08/31/18	PV	472499	00242	11,869.25	P
5010.5273.02	24982	Oconomowoc Developmental Training Center	08/31/18	PV	472503	00242	14,095.08	P
5010.5273.02	24982	Oconomowoc Developmental Training Center	08/31/18	PV	472503	00242	11,816.27	P
5010.5273.02	50352	Youth Villages Inc	08/31/18	PV	472542	00242	13,950.00	P
5010.5273.02	52597	Millie Lacs Academy	08/31/18	PV	472565	00242	15,014.85	P
5742.5275	39203	Fell's Supper Club/Catering	08/31/18	PV	472616	00100	11,442.36	P
Fund 00242							HEALTH & HUMAN SERVICES FUND	374,277.66

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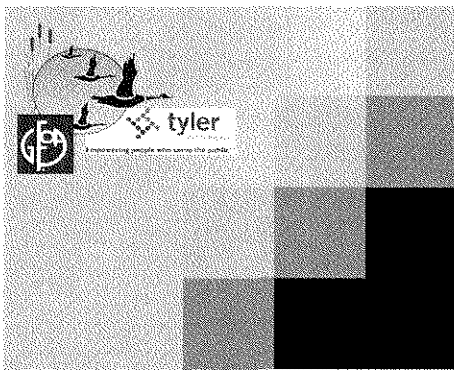
Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C
4520.5211.32	39490	Achieve Solutions	08/31/18	PV	472671	00100	11,917.10	P
4520.5211.39	39490	Achieve Solutions	08/31/18	PV	472671	00100	16,247.11	P
4520.5591.20	15271	Wisconsin Dept. of Health & Family Serv.	09/30/18	PV	472373	00100	20,400.00	P
4521.5591.20	15271	Wisconsin Dept. of Health & Family Serv.	09/30/18	PV	472370	00100	41,860.00	P
4528.5211.11	39490	Achieve Solutions	08/31/18	PV	472670	00100	30,327.32	P
4528.5211.13	39490	Achieve Solutions	08/31/18	PV	472670	00100	32,275.05	P
4528.5211.15	39490	Achieve Solutions	08/31/18	PV	472670	00100	27,918.15	P
4528.5345	44091	Omnicare Inc	08/31/18	PV	472704	00100	17,841.87	P
4556.5222	15074	Juneau Utilities	08/31/18	PV	472667	00100	29,511.34	P
Fund 00645							CLEARVIEW LTC & REHAB	228,297.94
Grand Total							904,178.55	

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Account Number	Address Number	Alpha Name	G/L Date	Do Ty	Document Number	Doc Fd	Amount	P C
730.2121	13208	Burke Truck & Equipment	09/04/18	PV	472571	00730	11,950.00	P
730.2121	13208	Burke Truck & Equipment	09/04/18	PV	472571	00730	11,950.00	P
730.2121	13208	Burke Truck & Equipment	09/04/18	PV	472571	00730	11,950.00	P
730.2121	13208	Burke Truck & Equipment	09/04/18	PV	472571	00730	12,056.13	P
730.2121	15356	E.H. Wolf & Sons Inc.	09/12/18	PV	472581	00730	12,971.34	P
730.2121	15356	E.H. Wolf & Sons Inc.	09/18/18	PV	472980	00730	14,810.97	P
730.2121	32429	Caspers' Truck Equipment	07/27/18	PV	472580	00730	34,995.00	P
730.2121	32429	Caspers' Truck Equipment	07/27/18	PV	472580	00730	34,995.00	P
730.2121	32429	Caspers' Truck Equipment	07/27/18	PV	472580	00730	34,995.00	P
730.2121	32429	Caspers' Truck Equipment	07/27/18	PV	472580	00730	34,995.00	P
730.2121	40879	Potters Industries Inc.	09/11/18	PV	472463	00730	12,320.00	P
Fund 00730							HIGHWAY AND AIRPORT FUND	227,988.44
Grand Total							227,988.44	



Enterprise Resource Planning (ERP) Project Publication

Chart of Accounts (COA)

The ERP Project Team has been testing the newly created Chart of Accounts (COA). Additionally the Project Team has met with many of the Dodge County Department Heads to review the new COA and their departments. Many good ideas were generated from the COA testing and review sessions.

The ERP Project Team is now analyzing the data and feedback and updating the Dodge County COA. After this update is completed there will be more COA testing and review sessions with the Department Heads.

Project and Grant Ledger

In the Tyler Munis Enterprise Resource Planning System there is a Project and Grant Ledger. The Project and Grant Ledger will track the needed transaction details for Dodge County. The details from the Project and Grant Ledger will then flow to the Dodge County General Ledger.

Kronos Integration:

The ERP Payroll Project Team is scheduling a call with Kronos the week of October 15th to discuss the Kronos Statement of Work (SOW). The call will include the Dodge County team, Governmental Finance Officers Association (GFOA), Kronos, and Tyler Munis. The goal of the call is to finalize the SOW for Kronos data exports. The next steps will be to design the Kronos exports to be imported into Munis. In September, the Tyler Munis Implementation Consultant ran some sample data imports which will be used for the Kronos export/Munis import process.

Enterprise Asset Maintenance (EAM)

On the schedule for October 2-4, Sid Wood from Tyler Munis will be onsite to validate the EAM Module specific to the Highway Department (Previously known as Tyler Work Orders). The Functional Leads have created workflow scenarios and forwarded them to Sid to prepare for the validation sessions. The goal of the sessions is to learn how Munis will handle the day to day activities in the Highway Department.

OCTOBER 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 EAM System Design Validation Testing (All Day)	3 EAM System Design Validation Testing (All Day)	4 Inventory System Design Validation Testing (All Day)	5	6	
7	8	9 Module Analysis Review Session (All Day)	10 Module Analysis Review Session (All Day)	11 Module Analysis Review Session (All Day)	12 Module Analysis Review Session (AM)	13
14	15	16 General Ledger Chart of Accounts Training Session (All Day)	17 Budget Processing and Configuration Training Session (All Day)	18 Purchase Processing and Configuration (AM) Contract Processing and Configuration (PM)	19 Open Lab with Munis Consultant (AM)	20
21	22	23 Inventory Processing and Configuration Training Session (All Day)	24 EAM Processing and Configuration Training Session (All Day)	25 EAM Processing and Configuration Training Session (All Day)	26	27
28	29	30 Accounts Payable Processing and Configuration Training Session (All Day)	31 Cashiering / General Billing / Accounts Receivable Processing and Configuration Session (All Day)	1 Cashiering / General Billing / AR (AM) Cash Management Processing Session (PM)	2 Open Lab with Munis Consultant (AM)	

DODGE COUNTY HIGHWAY

REPORT NO. 1

COUNTY AID BRIDGE MEMORIALS

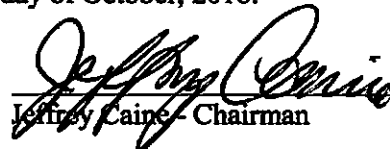
TO THE HONORABLE BOARD OF SUPERVISORS, DODGE COUNTY, WISCONSIN
Members:

Your Highway Committee, to whom the following County Aid Bridge Memorials were referred:

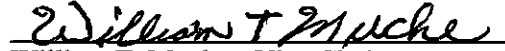
<u>TOWN</u>	<u>BRIDGE NAME</u>	<u>ROAD</u>	<u>C.A.B. NO.</u>
Fox Lake	Schultz Bridge	Blanecae Road	332-17-07
Hustisford	Roth Bridge	W. Hillcrest Road	332-18-01
LeRoy	USA Bridge	N. Point Road	332-18-02
Theresa	Clark Bridge	McArthur Road	332-18-03
Theresa	Nickel Bridge	Racoon Road	332-18-04
Herman	Wetor Bridge	Buchanan Road	332-18-05

hereby beg leave to recommend favorably upon said County Aid Bridge Memorials.

All of which is respectfully submitted this 23rd day of October, 2018.


Jeffrey Caine - Chairman

Vote on Foregoing Report


William T. Muehe - Vice Chairman

Ayes _____ Noes _____ Absent _____

Richard Fink - Secretary

REPORT


Jeff Berres

COUNTY CLERK


David Frohling

DODGE COUNTY HIGHWAY COMMITTEE

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Fox Lake hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36' x 60" pipe with a 60' x 48" pipe, that the pipe is located in Section 8 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.


We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on September 14, 2017. This document memorializes the agreement between the Town of Fox Lake and Dodge County.

Name of Bridge Schultz

C.A.B. No. 332-17-07

Name of Road Blanecae Road



Chairman-Town of Fox Lake

11/13/17

Date


Assistant Highway Commissioner-Dodge County

11/18/17

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Hustisford hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 29"x42"x50' pipe with a 36"x52' pipe, that the pipe is located in Section 20 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.


We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on June 19, 2018. This document memorializes the agreement between the Town of Hustisford and Dodge County.

Name of Bridge Roth Bridge

C.A.B. No. 332-18-01

Name of Road W. Hillcrest Road


Chairman - Town of Hustisford

Date

7/11/2018


Assistant Highway Commissioner-Dodge County

Date

6/27/18

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of LeRoy hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 72"x60' pipe with a 72"x60' pipe, that the pipe is located in Section 8 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.


We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

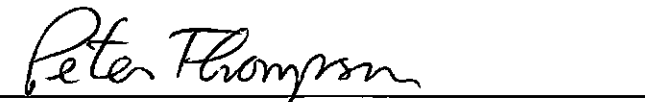
Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 16, 2018. This document memorializes the agreement between the Town of LeRoy and Dodge County.

Name of Bridge USA Bridge

C.A.B. No. 332-18-02

Name of Road N. Point Road


Chairman-Town of LeRoy
7-31-18
Date


Assistant Highway Commissioner-Dodge County
7/17/18
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Theresa hereby sets forth the fact that the Town Board of the said Town has petitioned to repair the wing walls of a 14' x 5.5' box culvert that crosses the so-called Fink Creek located in Section 18 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 3, 2018. This document memorializes the agreement between the Town of Theresa and Dodge County.

Name of Bridge Clark Bridge

C.A.B. No. 332-18-03

Name of Road McArthur Road

Paul Christian
Chairman-Town of Theresa

7-20-18
Date

Peter Thompson
Assistant Highway Commissioner-Dodge County

7/17/18
Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Theresa hereby sets forth the fact that the Town Board of the said Town has petitioned to replace a 36" x 44' pipe with a 36" x 44' pipe, that the pipe crosses a ditch located in Section 29 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.

We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 3, 2018. This document memorializes the agreement between the Town of Theresa and Dodge County.

Name of Bridge Nickel Bridge

C.A.B. No. 332-18-04

Name of Road Raccoon Road

Paul Christian

Chairman-Town of Theresa

7-20-18

Date

Peter Thompson

Assistant Highway Commissioner-Dodge County

7/17/18

Date

COUNTY AID BRIDGE MEMORIAL

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY:

Members:

The undersigned Chairman of the Town of Herman hereby sets forth the fact that the Town Board of the said Town has petitioned to repair a deck failure and has been approved for complete replacement of a 24.3' bridge over Butler Creek located in Section 35 of the said Town, and that the said Town has provided for the payment of such proportion of the cost of construction or repairs as is required by Section 82.08 of the Wisconsin Statutes.

We therefore petitioned the County Board to appropriate such sum as is required by Section 82.08 to be paid by the County and cause such sum to be levied upon the taxable property of the County as will, with the amount provided by said Town, be sufficient to defray the expense of constructing or repairing said pipe/bridge petitioned for.


We further petitioned the County Board to designate two of its Highway Committee Members to act as Commissioners to cooperate with the Town Board with authority to act in the letting, inspecting, and accepting of such work.

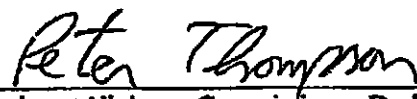
Said petition was approved for inclusion in the County Aid Bridge program by Peter Thompson, Assistant Highway Commissioner, on July 17, 2018. This document memorializes the agreement between the Town of Herman and Dodge County.

Name of Bridge Wetor Bridge

C.A.B. No. 332-18-05

Name of Road Buchanan Road


Chairman-Town of Herman
10-2-2018
Date


Assistant Highway Commissioner-Dodge County
8/8/2018
Date

1 RESOLUTION NO. 18-46

2
3 **Resolution in Support of Increased State Funding for County Child Support Agencies**

4
5 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

6
7 **WHEREAS**, Dodge County administers the Child Support Enforcement Program on
8 behalf of the state, providing services to Dodge County residents including paternity
9 establishment, obtaining child support and health insurance orders for children, and enforcing and
10 modifying those orders; and,

11
12 **WHEREAS**, our children's well-being, economic security and success in life are enhanced
13 by parents who provide financial and emotional support; and,

14
15 **WHEREAS**, Dodge County's Child Support Agency ensures that parents take
16 responsibility for the care and well-being of their children, supports the involvement of parents in
17 their children's lives and provides services to both custodial and noncustodial parents; and,

18
19 **WHEREAS**, the Child Support Enforcement Program is an effective investment in
20 Wisconsin's future as child support increases self-sufficiency, reduces child poverty, and has a
21 positive effect on children's well-being; and,

22
23 **WHEREAS**, Wisconsin's Child Support Enforcement Program is ranked 2nd in the nation
24 for collecting current support; and,

25
26 **WHEREAS**, Wisconsin's Child Support Enforcement Program is incredibly cost-
27 effective, collecting an average of \$5.56 in support for every dollar invested in the program; and,

28
29 **WHEREAS**, county child support agencies collected \$934 Million in child support during
30 2017, 95% of which went directly to families while 5% reimbursed public assistance programs;
31 and,

32
33 **WHEREAS**, child support agencies help save taxpayer dollars by establishing health
34 insurance orders for 97% of cases, which reduces state Medicaid costs by moving children from
35 public assistance to private insurance; and,

36
37 **WHEREAS**, state funding for county child support services has not increased above the
38 2007 funding level while county agency costs have steadily increased due to growing caseloads,
39 inflation and new federal regulations; and,

40
41 **WHEREAS**, diminished performance may result in reduced federal funding to Wisconsin;
42 and,

43
44 **WHEREAS**, Wisconsin's strong performance in child support is at risk without additional
45 state funding; and,

46

1 **WHEREAS**, decreased state and federal funding may result in reductions in child support
2 enforcement staff and services and reduced child support collections; and,
3

4 **WHEREAS**, new state investments in child support will generate a generous federal
5 match, as every \$1 of state General Purpose Revenue (GPR) invested in the Child Support Program
6 generates \$2 in federal matching funds;
7

8 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
9 Supervisors respectfully requests that state funding for county child support agencies be increased
10 by \$1.5 million GPR in each fiscal year of the 2019-21 Wisconsin state budget, which will generate
11 approximately \$3 million in additional federal funding each year, ensuring that counties can
12 continue to effectively promote economic support to our children; and,
13

14 **BE IT FINALLY RESOLVED**, that the Dodge County Clerk shall transmit a copy of this
15 resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a
16 constituency within Dodge County, the Secretary of the Wisconsin Department of Administration,
17 and the Wisconsin Counties Association for consideration.
18

All of which is respectfully submitted this 23rd day of October, 2018.

Dodge County Judicial and Public Protection Committee:


MaryAnn Miller


Larry Schraufnagel

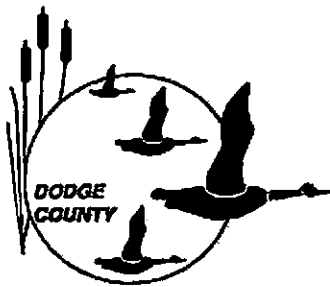

Thomas Nickel


Dan Hilbert


Eugene Wurtz

Vote Required: Majority of Members present.

Resolution Summary: A resolution in support of increased state funding for county child support agencies.



HUMAN SERVICES & HEALTH DEPARTMENT

199 COUNTY ROAD DF ♦ JUNEAU, WISCONSIN 53039-9512

920-386-3500

Becky Bell, Director

♦ ADMINISTRATION
(920) 386-3501
FAX: (920) 386-4011

♦ AGING & DISABILITY
RESOURCE CENTER (ADRC)
& AGING PROGRAM
(920) 386-3580
NUTRITION
(920) 386-3580
TRANSPORTATION
(920) 386-3832
FAX: (920) 386-4015

♦ ADULT PROTECTIVE SERVICES
& SUPPORTIVE HOME CARE
(920) 386-3750
FAX: (920) 386-3245

♦ ALCOHOL & DRUG ABUSE
(920) 386-4094
FAX: (920) 386-3812

♦ CHILD WELFARE &
JUVENILE JUSTICE
(920) 386-3750
FAX: (920) 386-3533

♦ COMMUNITY SUPPORT
PROGRAM & COMPREHENSIVE
COMMUNITY SERVICES
(920) 386-4094
FAX: (920) 386-3812

♦ ECONOMIC SUPPORT
(920) 386-3760
FAX: (920) 386-4012

♦ MENTAL HEALTH
(920) 386-4094
FAX: (920) 386-3812

♦ PUBLIC HEALTH
(920) 386-3670
FAX: (920) 386-4011

TO: County Board Supervisors
FROM: Becky Bell *BB*
DATE: October 5, 2018

Re: Resolution 18-47

In March 2017 and June 2017, the Human Services and Health Department brought forward Resolutions to abolish Counselor I, II, or III – AODA and creating Psychiatric Therapist positions. The Resolutions were approved.

Through an on-going evaluation of Human Service staffing needs, I am requesting consideration of abolishing another Counselor I, II, or III- AODA position and creating a Psychiatric Therapist position. The individual holding the Counselor Position retired in mid-August 2018.

The Human Service & Health Board initially reviewed the proposed position on September 5th. A request was made to provide additional information regarding the proposal. On October 3rd the Human Service & Health Board unanimously recommended approval of the Resolution.

The Psychiatric Therapist position would further the efforts of Human Services and Health to maximize the revenue stream as a Master's Level Therapist is reimbursable under Medical Assistance, Medical Assistance HMO's, and many private insurance companies. During the period of March 1, 2017 to March 1, 2018, the Counselor I, II, III – AODA wages and benefits totaled \$77,644. The position generated revenue of \$23,148.53; resulting in a net cost to county of \$54,495.47. During the same time period the Psychiatric Therapist, doing the same type of work, had a wage and benefit cost of \$88,640. Revenue generated from that position was \$107,294.20. This resulted in a surplus of \$18,654.20. Additionally, as this individual will be dually credentialed, it will afford individuals seeking services the ability to see one individual for both mental health and substance abuse services. If this position is approved, Human Services would begin the process to fill the position as soon as possible.

1 RESOLUTION NO. 18-47

2
3 **Abolish the Position of *Counselor I, II, or III – AODA* and**
4 **Create the Position of *Psychiatric Therapist II – Outpatient***
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, the Dodge County Human Services and Health Board has studied and analyzed
9 staffing needs at the Dodge County Human Services and Health Department; and,
10

11 **WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board
12 recommends that the Dodge County Board of Supervisors abolish the following position in the
13 Human Services and Health Department, effective September 19, 2018:
14

15 One vacant, funded, full-time, benefited position of *Counselor I, II, or III - AODA*; and,
16

17 **WHEREAS**, as a result of these studies and analyses, the Human Services and Health Board
18 also recommends that the Dodge County Board of Supervisors create the following position in the
19 Human Services and Health Department, effective September 19, 2018:
20

21 One new, full-time, benefited position of *Psychiatric Therapist II - Outpatient*; and,
22

23 **WHEREAS**, job descriptions for each of the *Counselor I, II, or III - AODA* positions have
24 been marked for identification as Exhibits "A", "B", and "C", respectively, and have been attached
25 hereto; and,
26

27 **WHEREAS**, a job description for the proposed position of *Psychiatric Therapist II -*
28 *Outpatient* has been marked for identification as Exhibit "D" and has been attached hereto; and,
29

30 **WHEREAS**, there are funds in the 2018 Budget of the Human Services and Health
31 Department to fund the proposed position of *Psychiatric Therapist II – Outpatient* during the period
32 of time commencing on September 19, 2018, and ending on December 31, 2018, both inclusive;
33

34 **SO, NOW, THEREFORE, BE IT RESOLVED**, that the Dodge County Board of
35 Supervisors hereby abolishes the following position in the Human Services and Health Department,
36 effective September 19, 2018:
37

38 One vacant, funded, full-time, benefited position of *Counselor I, II, or III - AODA*; and,
39

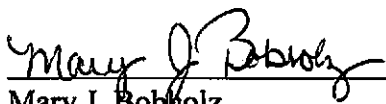
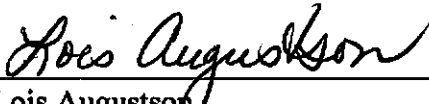


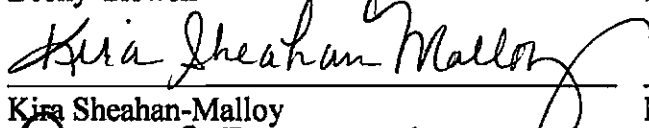
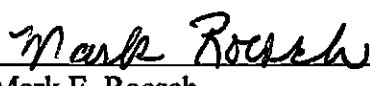

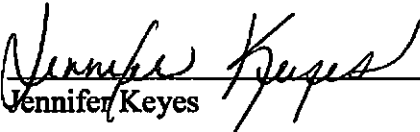
40 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors hereby
41 creates the following position in the Human Services and Health Department, effective September 19,
42 2018:
43

44 One new, full-time, benefited position of *Psychiatric Therapist II - Outpatient*; and,
45

1 **BE IT FINALLY RESOLVED**, that funds in the 2018 Budget of the Human Services and
2 Health Department shall be used to fund the position of *Psychiatric Therapist II - Outpatient* during
3 the period of time commencing on September 19, 2018, and ending on December 31, 2018, both
4 inclusive.

All of which is respectfully submitted this 18th day of September, 2018.

Dodge County Human Services and Health Board:

 _____ Mary J. Bobholz	 _____ Lois Augustson
 _____ Becky Glewen	 _____ Stephanie Justmann
 _____ Kira Sheahan-Malloy	 _____ Mark E. Roesch
 _____ David Godshall	 _____ Jennifer Keyes

Timothy J. Kemmel

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: X Yes No N/A.

Budget Impact: \$12,407 (Net Surplus). Finance Committee review date: September 11, 2018. Chair initials: DS .

Vote Required: Majority of Members present.

Resolution Summary: A Resolution to abolish the position of *Counselor I, II, or III – AODA* and create the position of *Psychiatric Therapist II – Outpatient*.

DODGE COUNTY JOB DESCRIPTION

JOB TITLE:	Counselor I - AODA	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services and Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	August 14, 2000
LABOR GRADE:	Dodge County Five (5)	REVISED:	11/15/10; 3/20/13; 7/06/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides alcohol and other drug abuse assessments utilizing standardized formats.
2. Provides individual or group therapy to assigned clients.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Provides community outreach to increase awareness of available agency resources.
6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning and review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, or assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
15. Serves as contact person to other treatment agencies or organizations.
16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
17. Participates in staff trainings as deemed appropriate by supervisor.
18. Maintains required and related paperwork in an accurate and timely manner.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of individual/group counseling techniques and theories.
 Knowledge of pharmacology/psychopharmacology.
 Knowledge of assessment & treatment planning.
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.
 Knowledge of counselor ethics/conduct.
 Skill in working with chronic alcohol and other drug abuse cases and special populations.
 Ability to work with chemically dependent individuals/families.
 Ability to communicate effectively.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and no experience.

WORKING CONDITIONS

Office and field working environment. Potential to work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$20.51 - \$28.13

JOB TITLE:	Counselor II - AODA	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services and Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	August 14, 2000
LABOR GRADE:	Dodge County Six (6)	REVISED:	11/15/10; 3/20/13; 7/6/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides alcohol and other drug abuse assessments utilizing standardized formats.
2. Provides individual or group therapy to assigned clients.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Provides community outreach to increase awareness of available agency resources.
6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning and review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
15. Serves as contact person to other treatment agencies or organizations.
16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
17. Participates in staff trainings as deemed appropriate by supervisor.
18. Maintains required and related paperwork in an accurate and timely manner.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of individual/group counseling techniques and theories.
 Knowledge of pharmacology/psychopharmacology.
 Knowledge of assessment & treatment planning.
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.
 Knowledge of counselor ethics/conduct.
 Skill in working with chronic alcohol and other drug abuse cases and special populations.
 Ability to work with chemically dependent individuals/families.
 Ability to communicate effectively.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and two (2) years directly related experience and 5 C.E.U.'s.

WORKING CONDITIONS

Office and field working environment. Potential to work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:
 DATE:
 SUPERVISOR SIGNATURE:
 DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):
 DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "B"

DODGE COUNTY JOB DESCRIPTION

Wage Range: \$22.44 - \$30.77

JOB TITLE:	Counselor III - AODA	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services and Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	August 14, 2000
LABOR GRADE:	Dodge County Seven (7)	REVISED:	11/15/10; 3/20/13; 7/6/16

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides and coordinates services through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment using developed skills and methodology. Plans and carries out prevention and rehabilitation treatment program in alcohol and drug day treatment programs as well as individual outpatient counseling sessions.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides alcohol and other drug abuse assessments utilizing standardized formats.
2. Provides individual or group therapy to assigned clients.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Provides community outreach to increase awareness of available agency resources.
6. Refers clients for appropriate services based on comprehensive treatment plan or routine intake.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning and review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, or assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
14. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
15. Serves as contact person to other treatment agencies or organizations.
16. Gathers and provides to administration such information as may be deemed useful for ongoing program evaluation and planning.
17. Participates in staff trainings as deemed appropriate by supervisor.
18. Maintains required and related paperwork in an accurate and timely manner.
19. Regular attendance and punctuality required.
20. Performs related duties as may be required or assigned.

JOB SPECIFICATION

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of individual/group counseling techniques and theories.
 Knowledge of pharmacology/psychopharmacology.
 Knowledge of assessment & treatment planning.
 Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.
 Knowledge of counselor ethics/conduct.
 Skill in working with chronic alcohol and other drug abuse cases and special populations.
 Ability to work with chemically dependent individuals/families.
 Ability to communicate effectively.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

A minimum of a Bachelor's Degree and WI State Substance Abuse Counselor Certification (SAC or CSAC) and five (5) years directly related experience and ten (10) C.E.U.'s.

WORKING CONDITIONS

Office and field working environment. Potential to work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS

EMPLOYEE SIGNATURE:
DATE:
SUPERVISOR SIGNATURE:
DATE:

FOR HUMAN RESOURCE USE

ANALYST(S):
DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

DODGE COUNTY JOB DESCRIPTION

JOB TITLE:	Psychiatric Therapist II-Outpatient	FLSA STATUS:	Non Exempt
DEPARTMENT:	Human Services & Health	REPORTS TO:	Human Services Supervisor
LOCATION:	Henry Dodge Office Building	DATE:	July 7, 1998
LABOR GRADE:	Dodge County Nine (9)	REVISED:	11/15/10; 3/18/14

OVERALL PURPOSE/SUMMARY

Under the general direction of Human Services Supervisor, provides/coordinates services, through evaluation, treatment, and rehabilitation of clients and their families. Undertakes diagnostic studies, and initiates appropriate treatment and social planning using developed skills and methodology. Plans and carries out prevention/rehabilitative treatment programs.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1. Provides individual, family or group therapy to assigned clients, scheduling client appointments as required.
2. Provides psycho-social assessments, including impressions of mental status and diagnosis.
3. Provides telephone/TDD crisis intervention services.
4. Provides interventions for family members and significant supports of persons receiving/needing treatment.
5. Refers clients to appropriate agency staff or other agencies for evaluation and diagnosis.
6. Monitors client's progress on ongoing basis.
7. Develops and reviews comprehensive treatment plan for clients based on evaluations, diagnosis, and agency guidelines in accordance with State statutes.
8. Functions as member of multi-disciplinary team for case planning review.
9. Evaluates client's progress, referring for additional evaluation or alternate treatment, if indicated.
10. Arranges for client transportation when client is unable to self-initiate the process, in accordance with agency procedure.
11. Facilitates for clients receiving treatment, financial aid/other assistance, requests for information, completing appropriate forms, writing clinical summaries, and assisting medical records personnel in releasing appropriate records.
12. Advocates on behalf of clients to assure client needs are met appropriately and in timely fashion, through meeting with service providers/administration to explain client needs and to facilitate service delivery.
13. Suggests need for new programs or services to meet unfulfilled client needs to administration's attention.
14. Provides consultative services to other agency staff on an as needed basis.
15. Meets with other community agencies/organizations to assist them in providing relevant programs/services for clients or to develop programs to meet other community needs.
16. Provides education programs to schools, self-help groups, and other community organizations with a primary emphasis on prevention education.
17. Prepares articles/presentations for various media sources.
18. Participates in staff trainings as deemed appropriate by supervisor.
19. Maintains required and related paperwork in an accurate and timely manner.
20. Regular attendance and punctuality required.
21. Performs related duties as may be required or assigned.

JOB SPECIFICATION**KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of psycho-social assessments/diagnosis and appropriate courses of treatment.
Knowledge of pharmacology/psychopharmacology.
Knowledge of assessment & treatment planning.
Knowledge of individual/group therapy and crisis intervention techniques.
Working knowledge of applicable Wisconsin State Administrative Codes, including but not limited to, Chapters 34, 37, 51, 55, and 75.
Knowledge of professional ethics/conduct codes.
Ability to communicate effectively.
Ability to work with multi-problem clients and their families.
Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Master's degree in social work, psychology, counseling, or related field, and 3000 hours of supervised clinical experience, and/or Medical Assistance Certified for billing. Wisconsin State Certified or certifiable as Licensed Clinical Social Worker or Wisconsin State Professional Counselor or Wisconsin State Marriage & Family Therapist. Wisconsin State Substance Abuse Counselor Certification is of additional benefit.

WORKING CONDITIONS

Office and field working environment. Potential of work in adverse interpersonal situations.

PHYSICAL DEMANDS

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACKNOWLEDGEMENTS	FOR HUMAN RESOURCE USE
EMPLOYEE SIGNATURE:	ANALYST(S):
DATE:	DATE:
SUPERVISOR SIGNATURE:	
DATE:	

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

1 RESOLUTION NO. 18-48

2
3 **Authorizing a General Fund Transfer-Internal Borrowing for**
4 **Information Technology 2019 Infrastructure Upgrades**
5

6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,
7

8 **WHEREAS**, the Dodge County Information Technology Committee (Committee) has
9 considered the current county information technology infrastructure and the maintenance and upgrades
10 needed to prevent data loss, enhance user productivity and provide data and system securities; and,
11

12 **WHEREAS**, as proposed by the Information Technology Department (Department), the
13 Committee has considered the following infrastructure upgrades: network switches, a new backup
14 solution, a new hypervisor solution, a firewall and security suite, replacement storage device for video
15 storage and vital records, and a solution for hardware data replication ("2019 Infrastructure Upgrades");
16 and,
17

18 **WHEREAS**, the Committee included the Infrastructure Upgrades amounting to \$1,285,000 in
19 the Dodge County Capital Improvement Plan for 2019-2023 (CIP) which was adopted on September 18,
20 2018; and,
21

22 **WHEREAS**, the Committee proposes to fund the 2019 Infrastructure Upgrades by an internal
23 borrowing on the terms as specified on the repayment summary, attached hereto and incorporated herein
24 as Exhibit "A"; and,
25

26 **WHEREAS**, it is reasonably anticipated that the Dodge County Board of Supervisors will
27 appropriate sufficient funds in the Information Technology Budget and the affected county department
28 budgets to repay the borrowed funds, consistent with the repayment schedule set forth in Exhibit "A";
29 and,
30

31 **WHEREAS**, the Finance Committee has reviewed the proposed internal borrowing and has
32 determined that sufficient funds are available in the General Fund to finance the 2019 Infrastructure
33 Upgrades; and,
34

35 **WHEREAS**, the Dodge County Information Technology Committee and the Dodge County
36 Finance Committee recommend to the Dodge County Board of Supervisors that the Dodge County
37 Board of Supervisors authorize the use of Dodge County funds in the amount of not to exceed
38 \$1,285,000 on the following terms and conditions:
39

- 40 1. The loan shall be made on November 1, 2018;
- 41
- 42 2. The principal amount shall not exceed \$1,285,000;
- 43
- 44 3. The source of the funds will be Business Unit 100, Account No. 3429, Unassigned General
- 45 Fund;
- 46
- 47 4. The interest rate will be 1.9 percent per annum;
- 48

- 1 5. The financing term will be 3 years beginning January 15, 2020 and ending January 15, 2022,
2 both inclusive;
- 3
- 4 6. The Information Technology Department and the affected county departments shall budget
5 sufficient sums in the operating budgets in years 2020 through 2022 to cover the established
6 annual payment; and,
- 7
- 8 7. The annual principal payment shall be used to replenish Business Unit 100, Account No.
9 .3429;

10
11 **SO, NOW, THEREFORE, BE IT RESOLVED**, by the Dodge County Board of Supervisors
12 hereby authorizes the 2019 Infrastructure Upgrades as proposed by the Information Technology
13 Committee; and,
14

15 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors authorizes the
16 use of Dodge County funds from Business Unit 100, Account No. .3429 for the funding of the 2019
17 Infrastructure Upgrades and the repayment thereof consistent with the repayment summary as set forth
18 on Exhibit "A", on the recommendation of the Finance Committee, on the following terms and
19 conditions:
20

- 21 1. The loan shall be made on November 1, 2018;
- 22
- 23 2. The principal amount shall not exceed \$1,285,000;
- 24
- 25 3. The source of the funds will be Business Unit 100, Account No. 3429, Unassigned General
26 Fund;
- 27
- 28 4. The interest rate will be 1.9 percent per annum;
- 29
- 30 5. The financing term will be 3 years beginning January 15, 2020 and ending January 15, 2022,
31 both inclusive;
- 32
- 33 6. The Information Technology Department and the affected county departments shall budget
34 sufficient sums in the operating budgets in years 2020 through 2022 to cover the established
35 annual payment; and,
- 36
- 37 7. The annual principal payment shall be used to replenish Business Unit 100, Account No.
38 .3429.

39
40 **BE IT FURTHER RESOLVED**, that the Dodge County Board of Supervisors authorizes and
41 directs the Dodge County Finance Director to amend the 2018 Information Technology Department
42 Budget, and the 2018 budgets of the affected county departments accordingly to account for the 2019
43 Infrastructure Upgrades; and,
44

45 **BE IT FINALLY RESOLVED**, that the Dodge County Board of Supervisors directs the
46 Information Technology Department and affected county departments to budget accordingly for the
47 repayment of the 2019 Infrastructure Upgrades.
48

All of which is respectfully submitted this 23rd day of October, 2018.

Dodge County Information Technology Committee:

Donna Maly

Timothy Kemmel

Mary Bohholz

Kevin Burnett

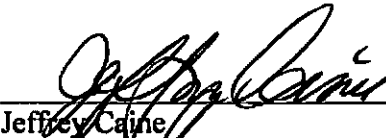


David Guckenberger


Dodge County Finance Committee:



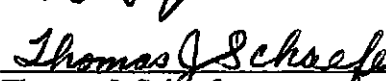
David Frohling



Jeffrey Caine



David Guckenberger



Thomas J. Schaefer



Ed Benter

FISCAL NOTE:

The revenue/expenditure is contained in the current year budget: ___ Yes X No ___ N/A.

Budget Impact: \$1,285,000. Finance Committee review date: October 9, 2018. Chair initials: DS.

Vote Required: 2/3 Majority of Members Elect.

Resolution Summary: A resolution authorizing a general fund transfer-internal borrowing for Information Technology infrastructure upgrades.

IT INFRASTRUCTURE - FIXED PRINCIPAL LOAN - 3 YEAR REPAYMENT

A fixed principal loan results in declining payments over the loan period.

The principal remains fixed, while the interest declines as more of the principal is paid off.

Loan Amount (PV)	\$1,285,000
Annual Interest Rate	1.90%
Years to Repay	3
Period Type	Annually
Number of Periods	3
Principal Repayment	428,333

FIXED PRINCIPAL LOAN SCHEDULE

Period	Principal Repayment	Interest	Total Payment	Balance
0				\$1,285,000
1	\$428,333	\$24,415	\$452,748	\$856,667
2	\$428,333	\$16,277	\$444,610	\$428,333
3	\$428,333	\$8,138	\$436,472	\$0

RESOLUTION NO. 18-49

Allowable Levy Limit Adjustment – Unused Levy

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS:

WHEREAS, on November 14, 2017, the Dodge County Board of Supervisors adopted Resolution 17-64, constituting the 2018 Dodge County Budget; and,

WHEREAS, the adopted 2018 Dodge County Budget levied a net county tax levy amount of \$33,840,280, and a resulting county tax rate of \$5.504/\$1,000 of Equalized Valuation; and,

WHEREAS, Dodge County has an unused levy carryforward from 2016 in the amount of \$101,716 ("Unused Levy") which can be used for the 2019 operating budget; and,

WHEREAS, pursuant to §66.0602(3)(fm), Wis. Stats., Dodge County may make an adjustment to its allowable levy limit in the amount of the Unused Levy which is calculated as a percentage of the previous year actual levy; specifically, the 2016 unused percentage (0.310%); and,

WHEREAS, the Dodge County Finance Committee recommends increasing the levy limit for 2019 Dodge County Budget by the amount of Unused Levy;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby approves increasing the allowable levy limit for 2019 Dodge County Budget, pursuant to §66.0602(3)(fm), Wis. Stats., by the Unused Levy, in the amount of \$101,716; and,

BE IT FINALLY RESOLVED, that the Unused Levy shall be budgeted in the 2019 Dodge County Budget.

All of which is respectfully submitted this 23rd day of October, 2018.

Dodge County Finance Committee:


David Frohling


David Guckenberger


Thomas J. Schaefer


Ed Benter


Jeffrey Gaine

Vote Required: Two-thirds of members elect.

Resolution Summary: A resolution increasing the allowable levy limit pursuant to §66.0602(3)(fm), Wis. Stats., by the Unused Levy.

1 RESOLUTION NO. 18-50

2
3 **Advisory Resolution**
4 **Funding for Next Generation 911 Upgrades**

5
6 TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

7
8 **WHEREAS**, modernizing Wisconsin's 911 system has been a priority for local
9 governments, Public Safety Answering Points (PSAPs), law enforcement, and the
10 telecommunications industry since the early 2000s; and,

11
12 **WHEREAS**, the 2017-2019 state biennial budget provided funding for creation of a
13 statewide emergency services IP network (ESInet), which is the first step in the transition to a
14 digital Next Generation 911 (NG911) system; and,

15
16 **WHEREAS**, a NG911 system utilizes advancements in technology to improve
17 communication with 911 operators and provides greater efficiency in assisting individuals in crisis;
18 and,

19
20 **WHEREAS**, once the ESInet is operational, local 911 centers (PSAPs) will require NG911
21 capable equipment to connect to the digital system; and,

22
23 **WHEREAS**, currently very few PSAPs have the equipment necessary to utilize the ESInet
24 and transition from analog to digital systems; and,

25
26 **WHEREAS**, the average cost for the necessary equipment upgrades will exceed \$250,000
27 per county in addition to ongoing maintenance costs; and,

28
29 **WHEREAS**, while the state has provided grant funding for counties in the past to upgrade
30 local PSAPs, the state has not allocated funding in over a decade; and,

31
32 **WHEREAS**, the state authorized and currently imposes the Police and Fire Protection Fee,
33 which fee was originally intended to fund county PSAP upgrades; and,

34
35 **WHEREAS**, revenue from the Police and Fire Protection Fee is deposited in the state's
36 general fund and has never been utilized for its intended purpose; and,


37
38 **SO, NOW, THEREFORE, BE IT RESOLVED**, that Dodge County does hereby urge the
39 Governor and Wisconsin State Legislature to allocate at least \$7 million annually for counties to
40 upgrade local 911 centers to begin the NG911 transition; and,

41
42 **BE IT FURTHER RESOLVED**, that the \$7 million for county PSAP upgrades should be
43 funded through the existing Police and Fire Protection Fee as originally intended; and,
44

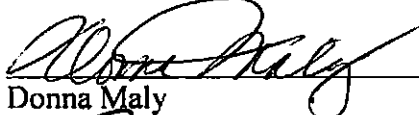
1 **BE IT FINALLY RESOLVED**, that the Dodge County Clerk shall transmit a copy of this
2 resolution to the Governor of the State of Wisconsin, all Wisconsin State Legislators with a
3 constituency within Dodge County, the Secretary of the Wisconsin Department of Administration,
4 and the Wisconsin Counties Association for consideration.

All of which is respectfully submitted this 23rd day of October, 2018.

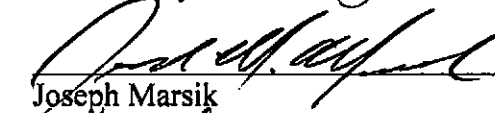
Dodge County Executive Committee:



Russell Kottke




Donna Maly



Joseph Marsik



Kira Sheahan-Malloy



David Frohling



Dennis R. Schmidt



Jeff Berres

Vote Required: Majority of Members present.

Resolution Summary: An advisory resolution requesting funding for Next Generation 911 Upgrades.

RESOLUTION NO. 18-51

Dodge County Conservation Aids Program Participation

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN,

WHEREAS, Dodge County desires to participate in county fish and game projects pursuant to the provisions of Section 23.09(12), of the *Wisconsin Statutes*; and,

WHEREAS, financial aid is available to install the project(s); and,

WHEREAS, the Wisconsin Department of Natural Resources (WDNR) has grant funding available through the County Conservation Aids program, specifically for the installation of fish and game projects under Section 23.09(12), of the *Wisconsin Statutes*;

SO, NOW, THEREFORE, BE IT RESOLVED, that Dodge County UW Extension Department has budgeted an amount equal to the local share of project costs or land acquisition; and,

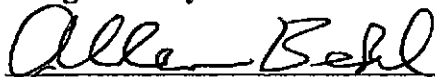
BE IT FURTHER RESOLVED, that Dodge County hereby authorizes the Dodge County UW Extension Educator to act on behalf of Dodge County to:

1. Sign and submit an application to the Wisconsin Department of Natural Resources (WDNR) for any financial aid that may be available;
2. Submit to the WDNR reimbursement claims along with necessary supporting documentation within one (1) year of project end date; and,
3. Take necessary action to undertake, direct, and complete the approved project(s); and,

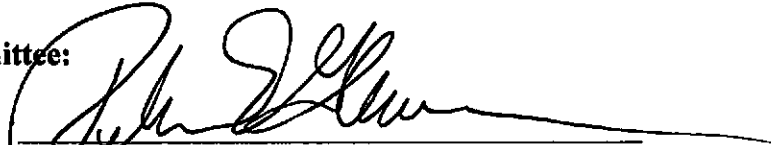
BE IT FINALLY RESOLVED, that Dodge County will comply with all state and federal laws related to the County Conservation Aids program and will obtain approval in writing from the WDNR before any change is made in the use of any project site funded by such aid.

All of which is respectfully submitted this 23rd day of October, 2018.

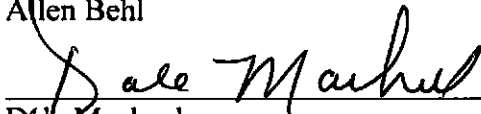
Dodge County UW-Extension Education Committee:




Allen Behl



Becky Glewen



Dale Macheel



Annette Thompson



Richard Bennett

Vote Required: Majority of Members present.

Resolution Summary: A resolution regarding Dodge County Conservation Aids Program participation.

ALL-TERRAIN VEHICLE AND UTILITY TERRAIN VEHICLE ROUTE ORDINANCE

AN ORDINANCE AMENDING CHAPTER 7, SECTION 7.10 ALL-TERRAIN VEHICLE AND UTILITY TERRAIN VEHICLE ROUTES, OF THE DODGE COUNTY CODE OF ORDINANCES.

The people of the County of Dodge, represented by the Dodge County Board of Supervisors, do hereby ordain as follows:

Section 1. Enabling Law. The Dodge County Board of Supervisors adopted on July 19, 2016, as Ordinance No. 955, a procedure for specifying designated segments of Dodge County Trunk Highways as All-Terrain Vehicle (ATVs) and Utility Terrain Vehicle (UTVs) routes (ATV routes), pursuant to Section 23.33, Wis. Stats.; and,

Section 2. On October 3, 2018, the Dodge County Highway Committee recommended that all Dodge County Trunk Highways be designated as ATV and UTV routes, with segments opened for use when compliance with this Section 7.10 is achieved.

Section 3. Section 7.10 of the Code is hereby amended as follows:

* * * * *

(1) The terms "ATV," "UTV," "operator" and "ATV route," shall be defined as provided by § 23.33, Wis. Stats.

~~(23)~~ The Dodge County Highway Committee (the "Highway Committee") is authorized to designate open for use segments of Dodge County Highways as ATV routes, in accordance with the provisions of § 23.33 Wis. Stats., and the provisions of this Section, and shall maintain the official list of open segments and publish same on the Dodge County website.

~~(32)~~ The designation of a segment of a All Dodge County Trunk Highways as an are approved ATV routes, may be made based upon consideration of a All requests for such designation to open a specified segment by an individual or group of citizens who wish to sponsor the designation segment shall be submitted to the Highway Committee.

(4) A request for such designation to open specific segments shall be made on a form prescribed by the Highway Committee.

(5) A sponsoring individual or group shall pay for the projected 10-year cost of procurement, installation, and maintenance of signs relating to such designation segment, as determined by the Dodge County Highway Department (the "Highway Department") after initial review of the request by the Highway Department. Signs shall include, at a minimum, approved signs designating the segment as an open ATV route, and signs indicating the speed limit for ATVs and UTVs if that limit is less than the speed limit for automobiles on the segment, and shall be posted at the beginning and end of each route segment. In addition, the Highway Department may specify additional signage requirements for all such designated segments. The Highway Department shall prepare an estimate of the cost of procurement,

1 installation and maintenance of the signage over a projected period of 10 years and furnish
2 such estimate to the sponsor. The calculation of the cost of procurement may take into
3 account any in-kind contribution of signs made by the Sponsor and accepted by the
4 Highway Department.

- 5 (6) The Highway Department shall make a report and recommendation to the Highway
6 Committee regarding any request for designation the opening of a segment of a county
7 trunk highway as an ATV route. The report shall include information regarding the
8 topography, traffic patterns and uses, and other information which may bear on the safety
9 and appropriateness of the proposed designation, including information provided by the
10 Dodge County Sheriff's Office. In addition, the report and recommendation shall include
11 recommendations regarding:

12 (a) Reduced speed limits for ATVs/UTVs within the segment; and

13 (b) Time of day limitations (expressed in hours or with reference to daylight conditions) for
14 ATV/UTV operation within the proposed ATV route;

- 15 (7) A sponsor of a designation ~~segment~~ shall tender funds equal to the estimated cost of
16 procurement, installation, and maintenance of the route signage prior to any approval of the
17 Highway Committee of the designation request. Those funds shall be retained by the
18 Highway Department and used to offset the cost of procurement, installation, and
19 maintenance of signage on the ATV route segment. If the Highway Committee denies a
20 sponsor's request for approval of a proposed ATV route, ~~or if the County Board of~~
21 ~~Supervisors declines to enact a County Ordinance granting final approval of the same,~~
22 those funds shall be returned in full to the sponsor which tendered the funds.

- 23 (8) The speed limit for ATVs and UTVs shall be established at not greater than 35 miles per
24 hour or the speed limit for automobiles, whichever is lower, on all segments of county trunk
25 highways designated as ATV routes.

- 26 (9) The Highway Committee may, at a duly noticed meeting during which an opportunity is
27 afforded for input and comment by members of the public, ~~designate~~ authorize opening
28 segments of a County Trunk Highway as ATV routes, and may specify speed limits for
29 ATVs/UTVs operating on such route, and time of day limitations on operation of ATVs/UTVs
30 on such route, ~~all of which shall be subject to final approval by the enactment of a County~~
31 ~~Ordinance by the County Board of Supervisors approving the same.~~ The designation
32 opening of any segment of a County Trunk Highway located within an incorporated
33 municipality shall not take effect until the governing body of such municipality has passed a
34 resolution approving the same.

- 35 (10) General Limitations. The following limitations apply on all county trunk highway segments
36 designated opened as ATV routes:

37 (a) Operators must abide by all traffic laws unless further restricted by this Section.

38 (b) No ATV/UTV shall be operated at a speed greater than that established by the
39 Highway Committee for the ATV route segment or the posted limit applicable to
40 automobiles, whichever is lower.

41 (c) ATVs/UTVs may be operated on paved surfaces only, unless yielding the right-of-way.

42 (d) No ATV/UTV may be operated on any designated open route without fully functional
43 headlights, tail-lights, and brake lights.

44 (e) No ATV/UTV may be operated on any designated open route between the hours of
45 11:59 p.m. and 5:00 a.m. daily, unless a different restriction on hours of operation has

1 been specified by the Highway Committee in ~~creating or modifying the designation of a~~
2 for the open segment of County Trunk Highway and notice of the same is duly posted
3 on the segment.

4 (f) All ATV/UTV operators shall ride in single file.

5 (g) All ATV/UTV operators shall ride on the right hand side of the paved portion of the
6 highway, unless making a left turn. Operation on the gravel shoulders, grassy in-slope,
7 ditches, or other highway right-of-way is prohibited, unless yielding right-of-way.

8 (h) No ATV/UTV may be operated on any designated open ATV route if the ATV/UTV
9 does not meet all applicable Federal noise and air pollution standards.

10 (i) No person under the age of 16 may operate an ATV/UTV on any open segment of a
11 County Trunk Highway which is a designated ATV route.

12 (j) No person under the age of 18 may operate an ATV/UTV on any designated open
13 segment ATV route unless wearing approved protective head gear.

14 (k) Every person who operates an ATV/UTV on a an open segment of County Trunk
15 Highway ~~which is designated as an ATV route~~ shall have in his or her immediate
16 possession a valid motor vehicle operator's license, and shall display the license
17 document upon demand from any law enforcement officer or official described in §
18 23.33(12), Wis. Stats.

19 (11) ATV Routes. (Am. #956; #964)

20 (a) ~~All County highways designated as~~ are designated ATV routes shall be established
21 and approved by the Highway Committee, subject to final approval by the enactment of
22 a County Ordinance by the County Board of Supervisors approving the same subject
23 to approval of the Highway Committee opening the specified segment for use
24 and the installation of proper signage. The Highway Department shall provide to the
25 Sheriff's Office current records specifying those segments of County Trunk Highways
26 which have been designated ATV routes open for use and properly signed.

27 ~~(b) The County Board of Supervisors may rescind or modify the designation of an ATV~~
28 ~~route by repeal of an ordinance granting final approval of such designation or by~~
29 ~~enactment of an ordinance modifying such designation.~~

30 ~~(e)~~ The Highway Committee may temporarily modify or suspend any designation of an
31 ATV Route the use of any opened segment. In addition, the Dodge County Highway
32 Commissioner (the "Highway Commissioner") may, without prior approval of the
33 Highway Committee, modify or suspend any designation of an ATV route made under
34 this Ordinance whenever emergency conditions so require, for up to 120 days.

35 ~~(d)~~ In the event that the County Board of Supervisors takes an action rescinding or
36 terminating a designation of an ATV route made under this ordinance within 10 years
37 of such designation its initial adoption, the Highway Department shall refund to the
38 sponsor of such designation any unexpended funds remaining of the funds tendered by
39 such sponsor for the signage of such designation, less an administrative charge equal
40 to 5% of the funds originally tendered.

(ed) Designated routes. The following segment(s) of the Dodge County Trunk Highway system are designated open for use and signed as ATV routes:

1. Dodge County Trunk Highway "I" from Clarkson Road to Dahlman Road;
2. Dodge County Trunk Highway "I" from Trophy Road to CHT T;
3. Dodge County Trunk Highway "BB" from Hubbleton Road to Port Road;
4. Dodge County Trunk Highway "I" from Yerges Road to CTH BB;
5. Dodge County Trunk Highway "II" from Burr Oak Road to CHT TT;
6. Dodge County Trunk Highway "TT" from CTH II to Breyer Road;
7. Dodge County Trunk Highway "T" from Breyer Road to Elba Town Hall driveway - 1.3 mile;
8. Dodge County Trunk Highway "TT" from CTH "II" to CTH "BB" - 0.8 mile;
9. Dodge County Trunk Highway "BB" from CTH "TT" to Tamarack Road - 0.5 mile;
10. Dodge County Trunk Highway "J" from Reeseville Village Limits to Seven Hill Road - 0.25 mile;
11. Dodge County Trunk Highway "G" from CTH "I" to Park Avenue (Reeseville) - 1.3 miles;
12. Dodge County Trunk Highway "I" from Maiden Lane to CTH "G" - 1.55 miles;
13. Dodge County Trunk Highway "GI" from Baker Road to S. Kohn Road - 0.9 mile;
14. Dodge County Trunk Highway "G" from Hubbleton Road to Crestview Drive - 0.3 mile;
15. Dodge County Trunk Highway "I" and "T" from Sullivan Road to CTH "I" - 1.35 miles;
16. Dodge County Trunk Highway "II" from CTH "I" to Burr Oak Road - 2.2 miles;
17. Dodge County Trunk Highway "I" from CTH "T" to Yerges Road - 2.0 miles;
18. Dodge County Trunk Highway "TW" from Bayview Road (south terminus) to STH 28 (east leg of tee) - 1.8 miles;
19. Dodge County Trunk Highway "TW" from Wool Road to A Street (Kekoskee) - 1.5 miles;
20. Dodge County Trunk Highway "Y" from Mayville City Limits to Madison Road - 0.35 mile;
21. Dodge County Trunk Highway "Z" from Rockvale Road to CTH "Y" - 0.75 mile;
22. Dodge County Trunk Highway "I" from Prospect Road south to a point 290 feet north of the centerline of STH 33 (N6923 CTH "I") - 1.0 mile. (Cr. #968)

23. Such other segments as the Highway Committee approves and opens for use.

- (f) Speed limit. These ATV routes shall have a 35 mph speed limit unless posted speed limits are lower, then the lower speed limit shall apply and time of day limitations where no ATV/UTV operation shall be allowed between the hours of 11:59 p.m. and 5:00 a.m.

1 (12) Route Signs.

2 (a) **No County Trunk Highway or segment thereof shall be used as an ATV/UTV route**
3 **until approved by the Highway Committee and properly signed as provided**
4 **herein.**

5 (ab) All required designated route signs shall be installed and maintained by the Highway
6 Department.

7 (bc) All signs posted shall be in compliance with Federal and State Statutes.

8 (ed) No person may erect, remove, obscure, or deface any official designated route sign
9 unless authorized by the Highway Commissioner.

10 (de) No person shall operate an ATV/UTV contrary to any authorized and official posted
11 sign.

12 (13) Enforcement.

13 (a) This Section shall be enforced by any officer employed by the Dodge County Sheriff's
14 Office (the "Sheriff's Office") or any other law enforcement official as set forth in §
15 23.33(12), Wis. Stats., and Dodge County Section 7.21.

16 (b) Nothing in this Section shall prohibit any law enforcement officer or DNR warden from
17 proceeding under any other ordinance, regulation, statute, law or order that pertains to
18 the subject matter addressed under this Section.

19 (14) Penalties. Operation of an ATV/UTV in violation of any provision of this Section shall result
20 in forfeiture pursuant to Dodge County Code of Ordinances Sections 7.01 and 7.20, and
21 subject to the enforcement procedures set forth in Dodge County Code of Ordinances
22 Section 7.21. The penalty for operation of an ATV or UTV in violation of any provision of
23 this Ordinance for which a penalty is not otherwise specified shall be a forfeiture of \$30.00
24 plus the costs and fees imposed under Ch. 814, Wis. Stats.

25 (15) Maintenance. Designation of segments of the Dodge County Highway System as ATV/UTV
26 routes does not impose upon the Highway Department a greater duty of care or
27 responsibility for maintenance of those **open** segments than for any other segment of
28 county highway. Operators of ATV/UTV's on county highways assume all the usual and
29 normal risks of ATV/UTV operation.

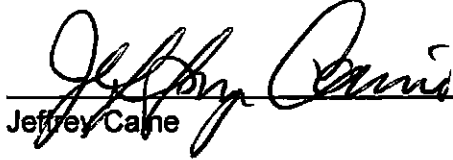
30
31 **Section 4. Effective Date.** This ordinance becomes effective immediately upon enactment
32 by the Dodge County Board of Supervisors and publication.

33 **Section 5. Summary.** An Ordinance amending Section 7.10 of the Dodge County Code of
34 Ordinances pertaining to records retention.
35

36 **Section 6. Vote Required.** Majority of members present.

Respectfully submitted this 23rd day of October, 2018.

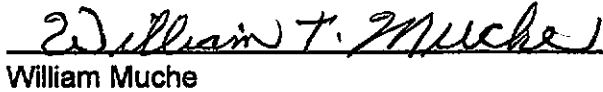
Dodge County Highway Committee:



Jeffrey Caine

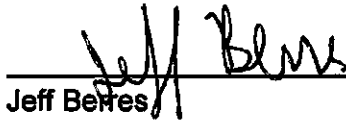


David Frohling



William Muche

Richard Fink



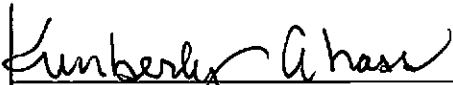
Jeff Berres

Enacted and approved this _____ day of _____, 2018.

Russell Kottke, Chairman
Dodge County Board of Supervisors

Karen J. Gibson, County Clerk

On the recommendation of the Dodge County Corporation Counsel in consultation with Wisconsin Municipal Mutual Insurance Company (WMMIC), we, the Dodge County Executive Committee, recommend the Dodge County Board of Supervisors disallow the claim made by Charter Communications, alleging damages to a pedestal in the right-of-way along County Truck Highway A incurred on or about August 14, 2018.



Kimberly A. Nass, Dodge County Corporation Counsel

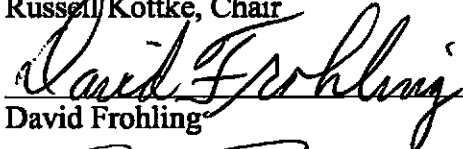
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Date

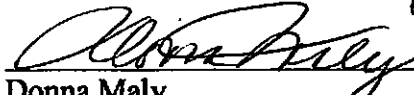
Dated this 2nd day of October, 2018, by the Dodge County Executive Committee



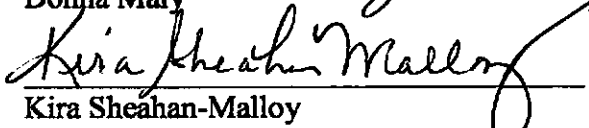
Russell Kottke, Chair



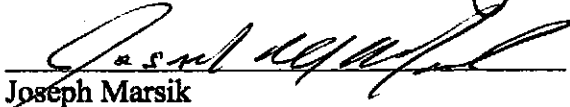
David Frohling



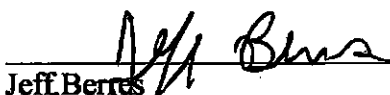
Donna Maly



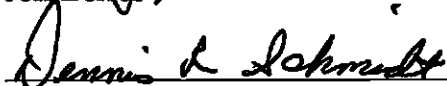
Kira Sheahan-Malloy



Joseph Marsik



Jeff Berres



Dennis Schmidt